

Council

Tuesday, 16th May 2023, 6.30 pm

Council Chamber, Town Hall, Chorley and YouTube

I am now able to enclose, for consideration at the above meeting of the Council, the following reports that were unavailable when the agenda was published.

Agenda No Item

5 Returning Officer's Report

(Pages 27 - 30)

To receive the report of the Returning Officer.

15 Changes to director structure

(Pages 31 - 36)

To receive and consider the report of the Chief Executive.

Chris Sinnott
Chief Executive

Electronic agendas sent to Members of the Council

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk

This page is intentionally left blank



Report of	Meeting	Date
Returning Officer	Council	Tuesday, 16 May 2023

Returning Officer's Report

Is this report confidential?	No
------------------------------	----

Is this decision key?	Not applicable
-----------------------	----------------

Purpose of the Report

1. To report those persons duly elected as councillors for the wards stated at the Borough elections on 4 May 2023.

Recommendations

2. To note the report.

Reasons for recommendations

3. It is appropriate to report to Council the results of the election.

Other options considered and rejected

4. No other options were considered

Corporate priorities

5. The report relates to the following corporate priorities:

Housing where residents can live well	A green and sustainable borough
An enterprising economy with vibrant local centres in urban and rural areas	Healthy, safe and engaged communities

Background to the report

6. Following the all-out elections in 2021, elections have been held by thirds.

Persons elected

7. The following have been duly elected.

Ward	Councillor
Adlington and Anderton	Peter Francis Wilson
Buckshaw and Whittle	Samantha Jayne Martin
Chorley East	Chris Snow
Chorley North and Astley	Jean Margaret Sherwood
Chorley North East	Gordon France
Chorley North West	Sarah Elizabeth Jane Ainsworth
Chorley South East and Heath Charnock	Beverley Murray
Chorley South West	Roy Lees
Clayton East, Brindle and Hoghton	Pauline Barbara Mary McGovern
Clayton West and Cuerden	Michelle Amanda Brown
Coppull	Julia Louise Berry
Croston, Mawdesley and Euxton South	Craige G Southern
Eccleston, Heskin and Charnock Richard	Christine Anne Heydon
Euxton	Joan Williamson

Climate change and air quality

8. It is important that Members are aware of the Councils Green Agenda and can consider implications of decisions.

Equality and diversity

9. Members must be aware of their responsibilities under the Equality Act implications in their role and will receive training for this.

Risk

10. There are no risks associated with this report.

Comments of the Statutory Finance Officer

11. No comment.

Comments of the Monitoring Officer

12. No comment.

Background documents

There are no background papers to this report

Report Author:	Email:	Telephone:	Date:
Clare Gornall (Democratic and Member Services Officer), Ruth Rimmington (Democratic Services Team Leader)	clare.gornall@chorley.gov.uk ruth.rimmington@chorley.gov.uk	01257 515118	May 2023

This page is intentionally left blank



Report of	Meeting	Date
Chief Executive Introduced by (Executive Member (Economic Development and Public Service Reform))	Council	Tuesday, 16 May 2023

Changes to director structure

Is this report confidential?	No
------------------------------	----

Is this decision key?	Not applicable
-----------------------	----------------

Purpose of the Report

- To present proposals for changes to the director structure to ensure it remains fit for purpose.

Recommendations

- To approve the proposed changes to the director structure for consultation in line with the council’s Change Policy.

Reasons for recommendations

- The changes proposed will ensure that the director structure remains fit for purpose.

Other options considered and rejected

- To leave the director structure unchanged, which would not reflect the increased capacity at Head of Service tier nor provide a more streamlined director structure.

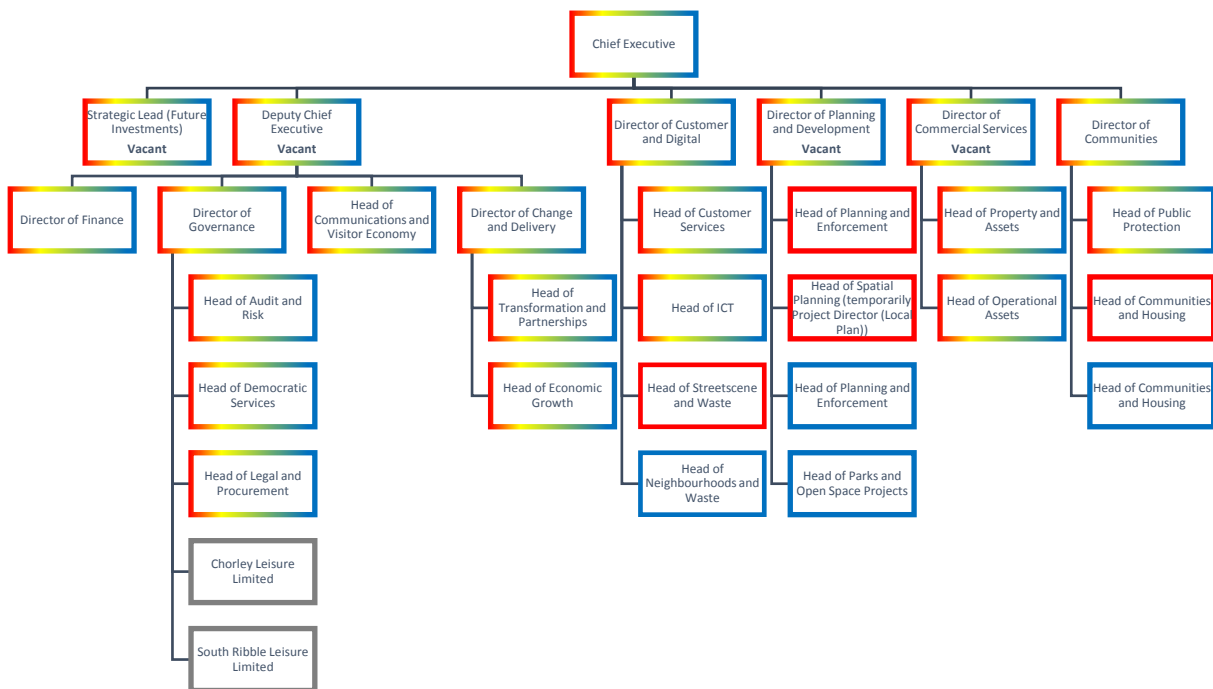
Corporate priorities

- The report relates to the following corporate priorities:

Housing where residents can live well	A green and sustainable borough
An enterprising economy with vibrant local centres in urban and rural areas	Healthy, safe and engaged communities

Background to the report

6. A review of management capacity was undertaken last year. That review focused on ensuring there was consistent structure of Heads of Service that supports the delivery of the council’s priorities and services. The posts created in that structure have now been filled and new postholders have commenced in post over recent months.
7. The director structure has vacancies, with temporary arrangements in place to manage services including the use of interim posts. It is an appropriate time to review those vacant posts and consider how they should be replaced or filled.
8. The current Leadership Team is set out below.



9. Including vacant posts, there are:
 - 1 x Chief Executive (shared)
 - 1 x Deputy Chief Executive (shared)
 - 1 x Strategic Lead (shared)
 - 7 x Directors (Shared)
 - 19 x Heads of Service (11 x shared, 4 x Chorley, 4 x South Ribble)
10. The following posts are vacant:
 - Deputy Chief Executive
 - Strategic Lead (Future Investments)
 - Director (Commercial Services)
 - Director (Planning and Development)

Proposed changes

11. In considering potential changes to the director management structure, the following considerations have been made:
 - As most of the Leadership Team is shared, the two councils have invested in increasing management capacity over the past year, particularly with the creation of additional heads of service.

total salary (including market supplement) for the Director of Finance is £85,050 and £93,275 for the Director of Customer and Digital.

Wholly Owned Leisure Company

18. The Director of Communities and Leisure will be the Managing Director for the wholly owned leisure company. On a day to day basis, this change should better align the services that work towards improvement health and wellbeing of residents. However, consideration needs to be given around the separation of roles between the council and the leisure company in managing the leisure company. To ensure this is clear, the Head of Communities and Housing will continue as the client-side officer, supported as needed by the Deputy Chief Executive.

Capacity for major projects

19. Last year, the council established a new post of Strategic Lead for Future Investments. That post became vacant at the beginning of 2023. Since then, arrangements have been made to provide capacity and skills in managing major projects. This is provided through the two new Head of Service posts in Commercial Services, and in a six month contract with a third party supplier to provide support for current and developing major projects. This contract will be reviewed to assess its impact over the coming months with longer term arrangements then put in place.

Budgetary impact

20. Based on the budgeted salary, which include assumptions around pay awards, the saving for the council is £105k.
21. The posts are shared on a 50:50 basis, which will remain unchanged.

Consultation

22. As the posts that are deleted are vacant, there are no redundancies expected as part of the proposed changes. However, as the proposals do make changes to posts and the management structure, the council's Change Policy will be followed.
23. If the proposals in this report are approved, there will be a period of consultation. The feedback received will inform any changes that may be required to the proposed structure. Following consultation, the final structure will be agreed by the Leader.

Climate change and air quality

24. The work noted in this report has an overall neutral impact on the Council's Carbon emissions and the wider Climate Emergency and sustainability targets of the Council.

Equality and diversity

25. An impact assessment has been undertaken on the proposals and no potential adverse impact has been identified. The council's change policy and recruitment policies will be followed through the process.

Risk

26. The risks and considerations associated with making changes to the council's director structure have been set out through the report.

Comments of the Statutory Finance Officer

27. The overall financial impact of the proposed changes above is a saving of approximately £105,000.

Comments of the Monitoring Officer

28. There are no concerns with the report from a legal point of view. The council’s Change Policy will be followed and appropriate consultation will take place.

Background documents

There are no background papers to this report

Report Author:	Email:	Telephone:	Date:
Chris Sinnott (Chief Executive)	chris.sinnott@chorley.gov.uk	01257 515104	

This page is intentionally left blank